ASGCT Career Development Award Required Documents

ASGCT maintains the following guidelines for all Career Development Award (CDA) applications. When submitting the application, please adhere to the page restrictions and include all required attachments. Applicants should use NIH formatting when applicable. Applications must be submitted to the online portal **HERE**. Submissions sent after the deadline of August 1 at 11:59 pm (CST) will not be considered. The applicant will receive an email confirmation within 24 business hours verifying receipt of application.

- **Cover Page** (Click here to download the required template - Maximum one page)

- **Applicant Career Development Plan** (Maximum one page)
  The plan should outline the applicant's aspirations and what the Career Development Award would mean to their career.

- **Project Narrative** (Maximum two pages including figures and excluding references)
  The narrative should include a detailed description of the proposed project, including information on the significance, originality, hypothesis, feasibility, and methodology of the project. It should also include a project timeline that contains specific details stating how the project can be completed within the award period. Preliminary data is not required.

- **Budget – Award Timeline is November 2024 to December 2025** (Maximum one page)
  All funds must be used for direct expenses associated with conducting the proposed project. Award funds cannot be transferred to other projects or researchers.
  Please refer to our Grant Policy Statement for a list of accepted costs.

- **Mentor Letter of Support** (Maximum two pages)
  The letter must be on official institution letterhead. This letter should include statements detailing what the mentor will do to support the applicant and the project and why the project should be funded. If the applicant has co-mentors, only one statement should be included, but it should be written and co-signed by all mentors. A mentor can support multiple applicants.

- **Applicant NIH Biosketch** (use **NIH Biosketch format**), **CV/resume**, or equivalent (Maximum five pages)

- **Mentor NIH Biosketch** (use **NIH Biosketch format**), **CV/resume**, or equivalent (Maximum five pages) Must contain a list of all active and pending grants or fellowships. If the applicant has co-mentors, each mentor must submit a biosketch, CV/resume, or equivalent.